

**THIS FORM IS NOT FOR  
SUBMISSION, IT IS ONLY  
FOR YOUR INFORMATION.**

# CEV - VERA 2025: Volunteering, Equality, Rights, Action 2025 (REVIVE) - Call for proposals for Sub-Grants (FSTP)

CEV Full member organisations based in EU countries in at least their second year of membership are invited to apply for a grant of **11,780 €**.

The overall aim of the subgrants, made possible through the EU CERV fund allocated to CEV as part of a Framework Partnership Agreement, is to **build capacity in the volunteering sector to advance gender equality and tackle multiple and intersecting discrimination, involving the full diversity of genders and other discriminating factors.**

**N.B.: Total amount of characters for the whole form (including spaces, points, commas, etc.): 32000**

**The form has to be filled out in EN!**

\* Indicates required question

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1. Email \*

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## About you

2. First name \*

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3. Last name \*

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4. Cell Phone \*

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5. Email \*

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6. Organisation name and acronym/abbreviation \*

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7. Participant Identification Code (PIC) of the organisation \*

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8. Position in the organisation \*

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9. Email address of key contact person for the VERA 2025 FSTP \*

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10. I am authorised to submit this application on behalf of the above mentioned CEV member. \*

*Mark only one oval.*

Yes

No

### **Eligibility**

11. I confirm that I represent a CEV full member in at least their second year of membership and based in an EU country. \*

*Mark only one oval.*

Yes

No

12. I confirm that we have the capacity and willingness to involve CEV volunteers \* in our activities for a minimum of **36 days per grant** (registered via regularly submitted monthly timesheets), bringing an additional added value to our work and expanding the international volunteer network.

*Mark only one oval.*

Yes

No

13. I confirm that we are able to pay an **increased contribution to CEV running costs topping up our regular membership fee** from our own sources in order to contribute to the costs related to managing the sub granting process so that this burden is not unfairly put on member organisations not benefiting from the sub granting process. \*

*Mark only one oval.*

Yes

No

14. I confirm that we are able to commit to monthly reporting on the progress of the sub-granting activities during the project implementation \*

*Mark only one oval.*

Yes

No

## Process

15. I understand that: \*

A total of **188,480** euros is available for Sub-Granting and the aim is to divide equally amongst the 2 "VERA" focus areas - ( **94,240** euros per area); The funds for each focus area will be divided into units of **11,780** euros each; Grants can be awarded to more than one organisation in each focus area; A CEV Full Member organisation based in an EU member state (European Networks excluded) can apply for one or both of the focus areas; Proposals should incorporate both the listed outputs 1 and outputs 2 relevant to their subgranting area; Grants can be awarded to more than one organisation in the same member state; Geographical balance of distribution will be taken into account by the awarding committee in the final decision; A minimum of 2 grants and maximum of 16 grants will be awarded; Applicants can be granted none, some, or all of the requested amount in units (lump sums) of **11,780** euros up to a maximum of **23,560** euros per applicant. Sub-grant recipients must engage directly at least 200 people per **11,780** euros granted.

*Mark only one oval.*

Yes

No

16. I understand that the timeline for the sub-granting is as follows: \*

**16 January 2025:** Call for proposals distributed

**10 February (15:00-16:00 CET):** Online Information session

**16 March 2025 (17:00 CET):** Deadline for applications

**16 March 2025:** Pre-sift stage - Applications will be assessed by the CEV secretariat to ensure eligibility, completeness, and compliance with all the Call guidelines and characteristics. Due diligence processes will be carried out whenever there is reason to doubt that an organisation does/will not comply with its stated objectives and/or EU Values. Applications that do not pass this threshold will not be submitted to the following stages and applicants will be informed and given an explanation of the reasons. Appeals are possible at this stage to contribute to ensuring full transparency of the process.

**16 March 2025:** Due Diligence checks

**16 - 31 March 2025:** Decisions taken, signing of agreements and first payment (80% of the total)

**1 April - 10 December 2025:** Eligibility period for activities

**Reporting and final payment:** Reporting will be arranged on a continuous basis with a final wrap up report due at the latest two weeks after the end of the activities but at the latest 10 December. The final payment of up to 20% of the granted amount will be transferred to the grantee before 31st December 2025 depending on the report evaluation and the meeting of targets

*Mark only one oval.*

Yes

No

17. I understand that I must present a feasible plan to use the sub-granting finance \* for the selected eligible activities in one or more of the focus areas that shows value for money, creativeness, impact potential and a clear added value that corresponds, and is proportional to, the cost of living, services and goods and wages in the country concerned. I.e in countries with lower GDPs more extensive activities should be possible with the same amount of grant as compared with those with higher GDPs.

*Mark only one oval.*

Yes

No

18. I understand that applicants can be granted none, some, or all of the requested \* amount in units of €11,780 up to a maximum of €23,560 euros per applicant. Proposals will be assessed on creativeness, impact potential, added value and value for money.

*Mark only one oval.*

Yes

No

19. I understand that expenses under the lump sum procedures are: \*

1) Subject to the same eligibility rules as in actual costs grants

2) In lie with our normal practices

3) Reasonable / non-excessive

4) In line with and necessary for our proposed activities.

*Mark only one oval.*

Yes

No

20. I confirm that we will contribute to reporting on a continuous basis with a final **wrap up report** due maximum two weeks after the last activity, but at the **latest 10 December**. The reports will include evidence of the implemented activities and related outputs as well as a financial report, volunteer timesheets and a declaration that the allocated funds were used for the intended purpose and in a fair and transparent manner that adhered to the applicable accounting and financial procedures. \*

*Mark only one oval.*

Yes

No

21. I understand that during the assessment phase applications will be scored by the VERA Awarding Committee according to the stated criteria. The threshold for funding will be determined by the basic criteria as well as by the number and quality of the applications. Applicants can be granted none, some, or all of the requested amount in units of **€11,780** up to a maximum of **€23,560** per applicant. Proposals are assessed against the following criteria: \*

- Project delivery plan/viability, feasibility, age & gender consideration (20%)
- Expertise of team/capability (30%)
- Creativeness, innovation, and risk (10%)
- Added value, Impact potential & sustainability (20%)
- Value for money (20%)

*Mark only one oval.*

Yes

No



22. I understand that in the case that not all available funds are earmarked for funding in the first round, non-successful applicants that passed the pre-sift phase will be invited to submit a revised proposal for an under-allocated funding and/or according to the feedback from the Awarding Committee that clearly indicates how the proposal has been changed to respond to all the feedback concerning the weaknesses in the proposal. \*

*Mark only one oval.*

Yes

No

23. For Due Diligence purposes we are uploading: \*
1. Statutes, organisational chart and a list of Board members.
  2. Activity report from the two most recent years available
  3. Financial statements for the most recent two years available; Auditor's Reports when available; description of internal control processes.
  4. A list of assets and intellectual property if applicable and not already included in the Audit report.
  5. List of employees and key volunteers and their CVs; details of employment conditions e.g. contract/ freelance and length of time with the organisation; details of volunteering conditions e.g. agreements and adherence to applicable volunteering legal framework/s; details of any employee or key volunteer departures in the last two years including any related problems including alleged wrongful dismissal, harassment, discrimination, and labour disputes or grievances.
  6. A comprehensive list of Licences, permits and Quality Labels if applicable.
  7. List of any pending and/or threatened litigation if applicable.
  8. Details of insurance coverage and insurance claims in the last two years.

Files submitted:

## Sub Grant Request - Volunteering & Equality

**Research & Consultation** to discover the extent to which volunteering involves people/citizens representing the full diversity of genders and other discriminating factors, in particular people in formal education through Service Learning and Civic Education for example. As well as how to use the Blueprint for European Volunteering 2030 (BEV2030) to advance volunteer engagement through validation of learning processes acquired through volunteering to facilitate volunteering to become more inclusive and diverse.

### Outputs:

1. National or regional fact sheet/report on how volunteering is promoted and supported through Validation of learning acquired through volunteering processes and in formal education through Service Learning and Civic Education.

AND

1. National or Regional Volunteer Development Plan (using the gathered data as the evidence base) with a central focus on validation of learning acquired through volunteering and how volunteering can be better promoted in formal education through Service Learning and Civic Education with a focus on increasing diversity in volunteering in general.

24. I acknowledge that the proposal must contain BOTH an output connected to category 1 AND an output connected to category 2 (as described above), no more and no less. \*

*Mark only one oval.*

Yes

No

25. Amount Requested \*

*Tick all that apply.*

0

11,780 (Lump Sum 1)

23,560 (Lump Sum 2)

26. In short, the 2 key outputs of this proposal are:

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27. The objectives of the proposal and its outputs reflect the selected "VERA" section "Volunteering & Equality" and the objectives of the CEV REVIVE Framework Partnership Agreement and the VERA grant for 2025 in the following way:

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28. The scope, impact and outreach of the proposal is as follows, particularly highlighting key targets and KPIs:

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29. The budget breakdown as concerns staff costs, goods and services, travel, accommodation & subsistence, and other (details to be provided) is as follows:

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## Sub Grant Request - Rights & Action

**Events, campaigns & Activities** linking issues connected to introducing new groups of people to volunteering (inclusion), new methods of volunteering (innovation) including aspects related to online volunteering and the impact of AI on the future of volunteering in Europe and how gender issues impact on these things, especially as concerns the leadership in organisations. This should contribute to the development of local volunteer development strategies and their implementation in connection with candidate and/or winning municipalities involved in the European Volunteering Capital Competition, facilitating volunteering for diverse groups in new and innovative ways.

### Outputs:

1. Volunteering event reports including policy recommendations (connected when possible to national/regional volunteering weeks, conferences and festivals) related to online volunteering and the impact of AI on volunteering in particular in connection to the impact on the inclusivity of Volunteering.

AND

1. Local Volunteering Development Strategy including the methodology for cross sector collaboration, strengthening of volunteer centres/networks and other support structures ensuring quality and inclusive volunteering at the local level, especially related to online volunteering and the impact of AI on volunteering and in particular in connection to the impact on the inclusivity of Volunteering, including in volunteer leadership, in particular as concerns gender.

30. I acknowledge that the proposal must contain BOTH an output connected to category 1 AND an output connected to category 2 (as described above), no more and no less. \*

*Mark only one oval.*

Yes

No

31. Amount Requested \*

*Tick all that apply.*

0

11,780 (Lump Sum 1)

23,560 (Lump Sum 2)

32. In short, the 2 key outputs of this proposal are:

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33. The objectives of the proposal and its outputs reflect the selected "VERA" section "Rights & Action" and the objectives of the CEV REVIVE Framework Partnership Agreement and the VERA grant for 2025 in the following way:

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34. The scope, impact and outreach of the proposal is as follows, particularly highlighting key targets and KPIs:

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35. The budget breakdown as concerns staff costs, goods and services, travel, accommodation & subsistence, and other (details to be provided) is as follows:

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Proposals/Suggestions

36. Any other comments in relation to the application:

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